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UNITED NATIONS DEVELOPMENT PROGRAMME

Country: Kyrgyzstan

Annual Work Plan (January - December 2017)

Project Title: "Addressing Sexual and Gender-Based Violence (SGBV) in Kyrgyzstan"

UNDAF/CPD Outcome #4 Faster progress is achieved in reducing inequality and promoting women empowerment

UNDP Strategic Plan By 2017, national and local authorities apply rule of law and civic engagement principles in provision of services with active participation of civil society
"Changing With the World"
(2014 – 2017) Outcome #3:

Project Outputs:
Output 1: Strengthened capacity of law enforcement, justice sector (including prosecutors, and judges), and civil society to prevent and respond to SGBV
Output 2: Pro Bono defence mechanism for cases is strengthened/enhanced and provided to right holders.
Output 3: Mechanisms for dialogue, and joint problem-solving are strengthened through advocacy

Implementing Partner: UNDP

Responsible Parties: Ministry of Internal Affairs (MIA), MIA Academy, Professional Development Center for Prosecutors, Judges Training Center, Association of Women Police Officers, Association of Women judges

Brief Description

Sexual, gender based violence (SGBV) in the Kyrgyz Republic remains a wide spread phenomenon curtailing the enjoyment of citizen's human rights as well as limiting the ability of achieving a true gender equality without discriminations. Preventing and combatting such phenomenon is an essential challenge to support the full transition of the Kyrgyz Republic into a democratic state governed by the rule of law and in application of human rights principles.

Through a combined approach, the project aims at improving the national stakeholder's knowledge and understanding of the phenomenon with a view to exercise an effective prevention mechanism as well as improving the ability to respond to it when crimes have occurred. This output will be supported by the strengthening of a pro bono defense mechanism offering free legal advice to victims and a wide range information campaign aiming at the "deculturalization" of the issue by creating a national sense of pride against the phenomenon.

The AWP monitoring plan was cleared by M&E Officer and Gender Coordinator. Its Procurement plan was cleared by Procurement Unit, and it has communication plan reviewed by CO Media Assistant.

Project Period:	2016 -2018
Key Result Area (Strategic Plan):	Democratic Governance
Atlas Award ID:	00094788
Project ID:	00098879
Start date:	1 January 2017
End Date:	31 December 2017
LPAC Meeting Date:	3 June 2016
Management Arrangements:	DIM

2017 AWP budget:	USD 196,637.76
Total resources required:	USD 196,637.76
Total allocated resources:	USD 196,637.76
Donor (INL):	USD 196,637.76

Approved by:

Mr. Alexander Avanesov
UNDP Resident Representative

Signature: _____ Date: 23 JAN 2017

Addressing Sexual and Gender-Based Violence (SGBV) in Kyrgyzstan

ANNUAL WORK PLAN

Year: 2017

EXPECTED OUTCOMES, OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES UNDER EACH OUTPUT <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	Funding Source	Budget Description	PLANNED BUDGET					
		Q 1	Q 2	Q 3	Q 4				Total Amount USD					
<p>Project outcome: Improved capacities of law enforcements bodies, justice institutions and civil society to enable them to address more effectively to SGBV in Kyrgyzstan</p> <p>Output 1: Strengthened capacity of law enforcement, justice sector (including prosecutors, and judges), and civil society to prevent and respond to SGBV</p> <p>Output 1.1: Strengthened capacity of law enforcement, justice sector (including prosecutors, and judges), and civil society to prevent and respond to SGBV</p> <p>Results Indicator 1.1 Data Source: HRW report Frequency: 2015 Baseline:</p> <ol style="list-style-type: none"> Police response to GBV/DV is inappropriate; Duties to prevent and address SGBV imposed on the police and state, including to provide victim services, along with a monitoring mechanism are weak; Limited capacity of civil society organizations to promote and advocate prevention activities. <p>Indicator:</p> <ol style="list-style-type: none"> #training curriculum developed; # of training participants are capacitated to identify and appropriately respond to cases of SGBV/DV; # of CSO engaged in innovative advocacy and awareness-raising activities on women's rights, SGBV/DV. 	<p>Output 1: Strengthened capacity of law enforcement, justice sector (including prosecutors, and judges), and civil society to prevent and respond to SGBV</p> <p>1.1. Research on court practices of the crimes against women and girls, preparation of the training module for the Judges Training Center, it's institutionalization and capacity building of the Center instructors to address SGBV.</p> <p>1.2. Support to the Forensic Centre of MIA with investigation of crimes against women and girls.</p> <p>1.3. Increase capacity of employees of the General Prosecutor's office of the Kyrgyz Republic and of the Ministry of Interior of the Kyrgyz Republic, institutionalization of manuals on prevention and addressing gender based violence</p>	x	x	x	x	UNDP, JTC, AowJ	INL	Sub-contract	55,822.44	POs issued in 2016				
		x									UNDP, MIA, Serbian FMT	INL	Purchase of dactyloscopic sets	2,500.00
		x												

<p>Target:</p> <ol style="list-style-type: none"> Existence of strengthened police services to prevent and address SGBV/DV through training curriculum in compliance with Istanbul Protocol; Existence of specific duties to prevent and address SGBV imposed on the police and state, including to provide victim services, along with a monitoring mechanism; Civil society networks / CSO more engaged in innovative advocacy and awareness-raising activities on women's rights, SGBV/DV. <p>Output 2: Pro Bono defence mechanism for cases is strengthened/enhanced and provided to right holders.</p> <p>Results Indicator 2.1 Data Source: Project document and Advocates Training Center Frequency: (2016):</p> <p>Baseline:</p> <ol style="list-style-type: none"> 13 cases/complaints were received by Pro Bono Center and only 1 out of 4 SGBV cases was accepted by volunteer lawyer; TBI <p>Indicators:</p> <ol style="list-style-type: none"> # of SGBV cases handled by volunteer lawyers; level of satisfaction of the pro bono clients (quality of legal services provided) <p>Target:</p> <ol style="list-style-type: none"> 10% increase in # of SGBV cases handled by volunteer lawyers; Increased level of satisfaction of the pro bono clients (quality of legal services provided) <p>Means of verification: The level of satisfaction is revealed through survey.</p>	<p>1.4. Conduct training for increasing capacity of civil society organizations and vulnerable individuals subject to discrimination.</p> <p>1.5. Support civil society organizations at grass root level in 7 oblasts in holding 16 days awareness raising campaigns on combatting violence against women by conducting 7 outreach activities based on UN GTG decision.</p>	<p>x</p> <p>x</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>UNDP, CSOs, experts</p> <p>UNDP, CSOs</p>	<p>INL</p> <p>INL</p>	<p>National consultant</p> <p>Event costs</p> <p>Various outreach activities</p>	<p>14,672.00</p> <p>2,500.00</p> <p>10,000.00</p>	
<p>SUB TOTAL OUTPUT 1 (JUSTICE SECTOR)</p>											<p>149,672.00</p>
<p>GMS 8%</p>											<p>11,973.76</p>
<p>TOTAL OUTPUT 1</p>											<p>161,645.76</p>
<p>Output 2: Pro Bono defence mechanism for cases is strengthened/enhanced and provided to right holders.</p>											
<p>2.1. Provision of free legal aid through pro bono for women-victims of gender based violence. Release a training manual in two languages – Kyrgyz and Russian in cooperation with the Advokatura of the Kyrgyz Republic. Creation of a network of lawyers for accompanying cases and representation during court proceedings.</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>x</p>	<p>UNDP, Pro Bono Center</p>	<p>INL</p>	<p>Sub-contract</p>	<p>POs issued in 2016</p> <p>35,560.00</p>	
<p>SUB TOTAL OUTPUT 2 (PRO BONO)</p>											<p>0.00</p>
<p>Output 3: Mechanisms for dialogue, and joint problem-solving are strengthened through advocacy</p>											

<p>Output 3: Mechanisms for dialogue, and joint problem-solving are strengthened through advocacy</p> <p>Results Indicator 3.1 Data Source: National Review on Beijing Declaration Frequency: Baseline (2014): 1. Lack of media reports on SGBV. 2. Lack of information on SGBV in special media outlets for police, prosecutors and judges Limited % of population covered by the media on SGBV Indicator:</p> <p>1. Number of media reports on SGBV issues 2. # of articles, videos, tv and radio discussions on SGBV for police, prosecutors and judges</p> <p>Target (year): 1. Increased number of media reports outlining state and civil society response to SGBV</p> <p>Means of verification: Number of articles, videos, tv and radio discussions</p> <p>2. Special media outlets for police, prosecutors and judges covers SGBV issues on regular basis. TBI Limited</p> <p>Means of verification: Number of articles, videos, tv and radio discussions dedicated to target audience are issues on a quarter basis</p>	3.1. Support to the internal newspaper of MIA "Betme Bet" to publish works on SGBV related themes.	X	X	X	Ministry of Interior of the KR	INL	Expert fees, printing expenses	2,400
	3.2 Launch the advocacy campaign through media on the Law on Domestic Violence, including TV, social media discussions, radio and video interviews, etc.	X			CSOs, Ministry of Interior, General Prosecutor's Office	INL	Radio and TV discussions	3,000
	3.3 Produce publications/ infographics/videos explaining where and how to receive support in case of SGBV highlighting the roles of police, prosecution, lawyers, judges, etc.	X	X		Mass media, NGOs, Ministry of Interior, General Prosecutor's Office	INL	Video reels, infographics	5,000
	3.4. Develop special journalistic investigative material highlighting impacts of SGBV to the well-being of the communities and the role of the police structures.		X		Mass media, television channels	INL	Documentary film	4,000
	3.5. Launch public contest on themes related to SGBV through social media, involving police officers.	X			Ministry of Interior, the General Prosecutor's Office	INL	Presents	3,000
<p>SUB TOTAL OUTPUT 3 (ADVOCACY)</p> <p>GMS 8%</p> <p>TOTAL OUTPUT 3</p>								<p>17,400.00</p> <p>1,392.00</p> <p><u>18,792.00</u></p>

	Administrative costs:	<u>15,000.00</u>
	PMU Manager, AFA, Driver salaries	10,000.00
	Office rent and maintenance	5,000.00
	GMS8%	1,200.00
	<u>Total Administrative costs (MANAGEMENT)</u>	<u>16,200.00</u>
	<u>TOTAL AWP</u>	<u>196,637.76</u>

2017 Procurement Action Plan

Project (ID and title): PIPE 60081878, Addressing Sexual and Gender-Based Violence in Kyrgyzstan
Date: 12 January 2017

ATLAS Project ID	Date (Last Update of IS in Approved)	E-Procurement System (Supplier/CSA/Supplier)	Budget Owner (Manager)	Goods Category	Goods Sub-Category	Description	Contract Value (USD)	Approved Project Budget / USD	Estimated Activity Completion	Procurement Method	Multi-Bidding Instruments (Part 1 of 2: Bid and Award Dates)										Contract Issuance (Part 2 of 2: Bid and Award Dates)				Contract Awarded	Total Contracted Amount Budget							
											Procurement Method	Start Date (Bid)	End Date (Award)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)			Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	Contract Value (USD)	
1	14/01/2017	Contract Management System	IT Services	Contract Management System	Contract Management System	Contract Management System	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	
2	14/01/2017	Contract Management System	IT Services	Contract Management System	Contract Management System	Contract Management System	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	
3	14/01/2017	Contract Management System	IT Services	Contract Management System	Contract Management System	Contract Management System	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	
4	14/01/2017	Contract Management System	IT Services	Contract Management System	Contract Management System	Contract Management System	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	14/01/2017	14/01/2017	150,000	150,000	
TOTAL							600,000	600,000																									

STATISTICS

Category	Count	Value (USD)
Contract Management System	4	600,000
IT Services	4	600,000
Contract Management System	4	600,000
IT Services	4	600,000
TOTAL	4	600,000

Category	Count	Value (USD)
Contract Management System	4	600,000
IT Services	4	600,000
Contract Management System	4	600,000
IT Services	4	600,000
TOTAL	4	600,000

Category	Count	Value (USD)
Contract Management System	4	600,000
IT Services	4	600,000
Contract Management System	4	600,000
IT Services	4	600,000
TOTAL	4	600,000

**Communications Strategy Matrix for
"Addressing Sexual and Gender-Based Violence in Kyrgyzstan 2017"**

Communications Context:

Sexual, gender based violence (SGBV) in the Kyrgyz Republic remains a wide spread phenomenon curtailing the enjoyment of citizen's human rights as well as limiting the ability of achieving a true gender equality without discriminations. Preventing and combatting such phenomenon is an essential challenge to support the full transition of the Kyrgyz Republic into a democratic state governed by the rule of law and in application of human rights principles.

Despite the fact that SGBV is extremely high in the country's agenda, it is not duly reflected in the media. To address this issue, the project will build a robust public outreach campaign aimed at "deculturalization" of the issue by creating a national sense of pride against the phenomenon. This will be reached by the launch of discussions in the available media channels on SGBV related issues, production of a series of media products highlighting, how potential SGBV victims can seek legal protection and how the police structures address them and a wide range of other tools.

Project Objective:

The project is built around the following 3 major objectives:

Output 1: Strengthened capacity of law enforcement, justice sector (including prosecutors, and judges), and civil society to prevent and respond to SGBV

Output 2: Pro Bono defence mechanism for cases is strengthened/enhanced and provided to right holders.

Output 3: Mechanisms for dialogue, and joint problem-solving are strengthened through advocacy

Strategic Elements				Work Plan Elements			Evaluation		
Communicati on Objective	Key Risks	Audience	Current / desired behavior	Messages / Info Needs	Channel Activity	Time	Responsibili ty	Resourc e Needs	Expected Outcomes
Increased knowledge and awareness of the public and that of the	Police officers and SGBV victims may not be	SGBV victims, general public,	Low level of recognition, understanding and acceptance	We should all work towards fighting SGBV and let everyone know that it is	News agencies, newspapers , TV channels,	January 2017- December 2017	Media expert, project coordinator,	In-house.	articles, TV reports, radio materials, online

officers' on SGBV related themes.	willing to participate in media discussions, due to the very sensitive nature of the problem.	police officers.	of the problem in the society / Raising SGBV profile in mainstream media, quotations, interviews, etc.	simply unacceptable.	online editions, radio, regional mass media	project specialists,	publications, Press-releases, photos, information on partner websites, media review
Producing TV and radio programs on SGBV related themes.	The topic is not hot for many journalists	Police officers, general public, SGBV victims	SGBV is not reflected in the media to a desired extent	SGBV is one of the many and extremely important challenges that the country is facing and needs to be regularly addressed in the media and contribute to the public debate.	TV channel OTRK 5 kanal, Birinchi radio.	Media expert, project coordinator, project specialists	Produce 3 TV and 3 radio programs.
Conduct training for journalists and press officers of the police structures on the proper coverage of SGBV related themes and on	The theme is not very hot for journalists	Journalists of local and regional media, press officers of the police structures /units	There are very few journalists professionally covering SGBV related themes. The cooperation between press officers of police units and	Journalists and press officers of various police units play a crucial role in delivering proper information on SGBV related themes to the public.		Media expert, project coordinator, journalists, chiefs of media	1 training in Bishkek or in one of the regions.

Develop social videos, posters, TV programs and press conferences on raising public's and that of the police officers' awareness on SGBV related themes.	Public, vulnerable groups, police officers.	Low level of recognition, understanding and acceptance of the problem in the society	We should all work towards fighting SGBV and let everyone know that it is simply unacceptable.	News agencies, newspapers, TV channels, online editions, radio, regional mass media, production companies	February-November 2017	Media expert, project coordinator, project specialists	Promos, TV programs, press conference, social videos.
Development of communication strategies for relevant authorities addressing SGBV issues.	General prosecutor's office, Ministry of Interior.	Key authorities addressing sgbv themes lack relevant communication strategies.	Communication strategies should focus on sgbv themes.		February-November 2017	Communication expert	Communication strategies
Support to internal newspaper to focus on sgbv themes	Ministry of interior, general prosecutor's officer	Internal newspaper of the authorities addressing sgbv themes do not have any materials on sgbv	Internal newspapers shall also include sgbv issues.	Internal newspapers of the Ministry of Interior and the General Prosecutor's officer.	January 2017- December 2017	Editor, journalists.	10 articles on sgbv published in the internal newspapers.
Total sum							30 000 USD

Monitoring Schedule Plan for Project ID 00098879 INL

Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)
Annual workplans	2016, 2017, 2018	To plan and coordinate project activities in accordance with operational policies	n/a	December 19, 2016	Gender Programme
Donor reports	Q 1, 2, 3, 4	To update donor about status of the ongoing activities	Report for July-September 2016 is sent to donor	December 19, 2016	Gender Programme
Monitoring visits	Q 1, 2, 3, 4	To ensure smooth implementation of the project			Gender Programme
Pre-post tests of trainings	Upon delivery of trainings	To increase the level of awareness about gender issues among target groups	n/a		Gender Programme
Special publication highlighting SGBV issues	On a periodic basis	To increase awareness about SGBV among population	Newspaper articles	December, 2016	Gender Programme
Project Outputs	June 2017; Dec 2017-January 2018		Mid-term IWP and ROAR		CO Programme Analyst (with the support of Project staff)
Programme meetings	regularly	n/a	Monitoring of project activities, inputs and risks	regularly	PMU Management

Delivery meetings	regularly	n/a	Monitoring of project activities, inputs including financial and procurement monitoring	regularly	CO Management + Project staff
Project Quality Assurance for 2017	Once a year	To assess the quality of project against UNDP's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project	Through Corporate Planning System		Gender Team/CO
Project Management Module in Atlas	Regularly	To update risks, issues and monitoring	Atlas	regularly	Gender Team
Project Output and Outcome	Dec 2017-Jan 2018		ROAR		CO Programme Analyst (with the support of Project staff)
Project Steering Committee	At least twice a year	Regular project review to assess the performance of the project and review the Multi-year work plan.			Gender Team
Mid-term Evaluation	After the 1st year of the implementation	To assess project performance			CO Programme Analyst, Gender Team



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00094788

Project Title: Sexual Gender-Based Violence

Year: 2017

Report Date: 16/1/2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$	
		Start	End		Fund	Donor	Budget Descr		
00098879 Addressing Sexual Gender-Based	Advocacy	1/5/2016	31/12/2018	UNDP	30000	INL	71400	Contractual Services - Individ	10,000.00
					30000	INL	75700	Training, Workshops and Confer	1,500.00
					30000	INL	71300	Local Consultants	4,200.00
					30000	INL	73100	Rental & Maintenance-Premises	5,000.00
					30000	INL	75100	Facilities & Administration	1,200.00
					30000	INL	75100	Facilities & Administration	1,392.00
					30000	INL	72100	Contractual Services-Companie	7,000.00
					30000	INL	73100	Rental & Maintenance-Premises	500.00
					30000	INL	74200	Audio Visual&Print Prod Costs	1,200.00
					30000	INL	72500	Supplies	3,000.00
					30000	INL	74200	Audio Visual&Print Prod Costs	5,000.00
					30000	INL	75100	Facilities & Administration	11,973.76
					30000	INL	73100	Rental & Maintenance-Premises	1,000.00
					30000	INL	75700	Training, Workshops and Confer	6,500.00
					30000	INL	71300	Local Consultants	14,672.00
TOTAL	Pro Bono Project	1/5/2016	31/12/2018	UNDP	30000	INL	72100	Contractual Services-Companie	120,000.00
					30000	INL	72800	Information Technology Equipm	2,500.00
					30000	INL	72100	Contractual Services-Companie	0.00
GRAND TOTAL								196,637.76	
								196,637.76	

14,565,76



Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00094788

Project Title: Sexual Gender-Based Violence

Year: 2018

Report Date: 6/1/2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$	
		Start	End		Fund	Donor	Budget Descr		
00088879 Addressing Sexual Gender-Based	Advocacy	1/5/2016	11/2/2018	UNDP	30000	INL	71300	Local Consultants	17,415.00
	law enforcement and justice	1/5/2016	11/2/2018	UNDP	30000	INL	73100	Rental & Maintenance-Premises	6,480.00
	Pro Bono Project	1/5/2016	11/2/2018	UNDP	30000	INL	72100	Contractual Services-Company	43,200.00
TOTAL									81,135.00
GRAND TOTAL									81,135.00



UN Development Programme
Kyrgyzstan - Bishkek

Award ID: 00094788
Award Title: Sexual Gender-Based Violence
Start Year: 2016
End Year: 2018
Implementing Partner
(Executing Agency): UNDP

Responsible Party
(Implementing Agent): UNDP

Revision Type: Project Approval


Budget (US\$) as of Last Revision on 06-January-2017		
Donor	Fund	Amount
INL	30000 Programme Cost Sharing	277,772.76
Total Budget (2017 and Beyond)		277,772.76
Total Expenditure (2016 and Prior)		161,613.09
Award Total		137,700.00
Unprogrammed/Unfunded		-301,685.85

Brief Description:

Sexual, gender based violence (SGBV) in the Kyrgyz Republic remains a wide spread phenomenon curtailing the enjoyment of citizen's human rights as well as limiting the ability of achieving a true gender equality without discriminations. Preventing and combatting such phenomenon is an essential challenge to support the full transition of the Kyrgyz Republic into a democratic state governed by the rule of law and in application of human rights principles.

Through a combined approach, the project aims at improving the national stakeholder's knowledge and understanding of the phenomenon with a view to exercise an effective prevention mechanism as well as improving the ability to respond to it when crimes have occurred. This output will be supported by the strengthening of a pro bono defense mechanism offering free legal advice to victims and a wide range information campaign aiming at the "deculturalization" of the issue by creating a national sense of pride against the phenomenon.

The AWP monitoring plan was cleared by M&E Officer and Gender Coordinator. Its Procurement plan was cleared by Procurement Unit, and it has communication plan reviewed by CO Media Assistant.

Agreed by: UNDP PMU Manager 
 Agreed by: UNDP Operations Manager
 Agreed by: UNDP ARR
 Agreed by: UNDP DRR

Clearance Slip for:

ProDoc AWP

Agreement/
Amendment

MoU

Other

Purpose: Endorsement of AWP for 2017

Project number/title: 00098879/Addressing Sexual and Gender-Based Violence in Kyrgyzstan

Prepared by: Elmira Shishkaraeva, Gender Coordinator

Cleared by	ProDoc	AWP/ Revision	MoU	Agreement/ Amendment	SIGNATURE/ DATE
Programme Analyst	Author	Compliance with Prodoc		Compliance with Prodoc	LUCIO V SARANDREA DGD CHIEF <i>[Signature]</i>
Programme Associate	Budget Author	Verification of document correctness (period, title, names, calculation) and grammar			AIDA ASHIRALIEVA 17 JAN 2 PROGRAMME ASSOCIATE UNDP KYRGYZSTAN <i>[Signature]</i>
M&E Officer	Compliance with format/template. Definition of outputs/indicators/baseline (RRF and AWP). Compliance with HACT (Programme).				<i>[Signature]</i>
Country Gender Coordinator	Gender Marker	Gender specific activities and indicators			
SE Screening: • Gender • Human Rights • Environment	✓ ✓ ✓				
Communications Unit (communication plan)	Communication budget				
Procurement Unit		Procurement plan			OHOLPONBEK OMURALIEV PROCUREMENT ASSOCIATE UNDP KYRGYZSTAN <i>[Signature]</i>
HR Unit		Recruitment plan			no recruitment planned ALEXANDRA BASTROVA UNDP HR ASSOCIATE <i>[Signature]</i>
Programme Finance Associate	Budget (GMS, TRAC, Donor funds)			Bank details; Budget (GMS, Donor funds)	
Finance Manager				HACT FP (Finance)	EILEN SOLTIOVA PROGRAMME FINANCE ASSOCIATE <i>[Signature]</i>
OM		TRAC	✓	✓	no TRAC for 2017 <i>[Signature]</i>
ARR	Compliance with CPD			Compliance with pipeline	
DRR/RR	signs	signs	signs	signs	

Olga Petrova

От: Cholpon Tentieva <cholpon.tentieva@undp.org>
Отправлено: 16 января 2017 г. 8:22
Кому: Olga Petrova
Копия: Elmira Shishkaraeva; Aida Bazarkulova
Тема: FW: PAP_INL for your clearance
Вложения: Procurement Action Plan_INL project 2017_final_13-01-2017.xlsx

PAP is cleared

From: Aida Sootbekova
Sent: Friday, January 13, 2017 4:05 PM
To: Cholpon Tentieva
Cc: Elmira Shishkaraeva; Cholponbek Omuraliev
Subject: RE: PAP_INL for your clearance

Dear Cholpon,
Provided procurement Action Plan for INL project (98879) is final and cleared.

Kind regards,
Aida

From: Cholpon Tentieva
Sent: Friday, January 13, 2017 11:42 AM
To: Aida Sootbekova <aida.sootbekova@undp.org>
Cc: Elmira Shishkaraeva <elmira.shishkaraeva@undp.org>; Cholponbek Omuraliev <cholponbek.omuraliev@undp.org>
Subject: RE: PAP_INL for your clearance

Dear Aida, please find attached PAP. Line 3' description is rephrased as it's expected to produce products

Thank you,
Cholpon

From: Aida Sootbekova
Sent: Thursday, January 12, 2017 6:10 PM
To: Cholpon Tentieva
Cc: Elmira Shishkaraeva; Cholponbek Omuraliev
Subject: RE: PAP_INL for your clearance

Dear Cholpon,
Please clarify why activity under line 3 is indicated as RFQ, cause according to text in description it should be implemented through RFP.

I have made slight corrections, please use attached version.

Kind regards,
Aida

From: Cholpon Tentieva
Sent: Thursday, January 12, 2017 10:35 AM
To: Aida Sootbekova <aida.sootbekova@undp.org>

Cc: Elmira Shishkaraeva <elmira.shishkaraeva@undp.org>

Subject: PAP_INL for your clearance

Dear Aida, please find attached PAP for INL project for your clearance

Thank you

Best regards,



*Empowered lives.
Resilient nations.*

Cholpon Tentieva
Procurement Specialist
UNDP Programme Management Unit
109/2 Turusbekov Str., Bishkek, Kyrgyzstan
Phone: +996-312-394140, ext. 139
cholpon.tentieva@undp.org
www.kg.undp.org
GMT+6

Olga Petrova

От: Admir Kurman <admir.kurman@undp.org>
Отправлено: 9 января 2017 г. 19:25
Кому: Aida Bazarkulova
Копия: Elmira Shishkaraeva; Umutai Dauletova; Arslan Sabyrbekov
Тема: Re: SGBV INL AWP 2017

Dear Aida,

Agreed with me!

Please, include some lines for marking/celebration of UN international days.

WR,
Admir

Sent from my iPhone

On 9 янв. 2017 г., at 12:45, Aida Bazarkulova <aida.bazarkulova@pmu.undp.kg> wrote:

Dear Admir,

S Novym Godom!!!

Please kindly approve our communication plan to the AWP 2017 on INL project. Thank you in advance!

With best regards,
Aida

From: Arslan Sabyrbekov [<mailto:arslan.sabyrbekov@pmu.undp.kg>]
Sent: Monday, December 19, 2016 10:35 AM
To: 'Elmira Shishkaraeva'
Сс: 'Aida Bazarkulova'
Subject: RE: SGBV INL AWP 2017

Доброе утро,
В приложении!

From: Elmira Shishkaraeva [<mailto:elmira.shishkaraeva@undp.org>]
Sent: Monday, December 19, 2016 9:32 AM
To: Arslan Sabyrbekov
Сс: 'Aida Bazarkulova'
Subject: FW: SGBV INL AWP 2017

Арслан привет, сделайте плз срочно коммун.план

From: Jyldyz Moldokulova
Sent: Friday, December 16, 2016 1:36 PM
To: Elmira Shishkaraeva <elmira.shishkaraeva@undp.org>; Lucio Valerio Sarandrea

<lucio.sarandrea@undp.org>; Aidai Arstanbekova <aidai.arstanbekova@undp.org>; Erkinbek Kasybekov <erkinbek.kasybekov@undp.org>

Cc: Umutai Dauletova <umutai.dauletova@undp.org>; Aida Bazarkulova

<aida.bazarkulova@pmu.undp.kg>; Aidai Saparalieva <aidai.saparalieva@undp.org>

Subject: RE: SGBV INL AWP 2017

Dear Elmira,

Thanks for the drafted AWP.

With regard to planned budget, for a better planning purposes we agreed to have three lines for

- Issued POs (not to be counted in 2017 budgeting)
- Remaining sum
- Total

It will help us to understand that for example figures under the first row even though will be not counted in 2017 utilization, still will require contract management and other efforts from project staff so we have it in our AWP reflected properly, and the rest amount of course accordingly.

If you have questions on this, please let me know

And please share your communication plan;

With kind regards

From: Elmira Shishkaraeva

Sent: Wednesday, December 14, 2016 11:43 AM

To: Jyldyz Moldokulova; Lucio Valerio Sarandrea; Aidai Arstanbekova; Erkinbek Kasybekov

Cc: Umutai Dauletova; Aida Bazarkulova; Aidai Saparalieva

Subject: SGBV INL AWP 2017

Dear colleagues,

Please kindly find enclosed the "Addressing Sexual and Gender-Based Violence (SGBV) in Kyrgyzstan" project AWP for 2017 and Monitoring Plan.

Best,
Elmira

Elmira Shishkaraeva

Country Programme Gender Coordinator

UNDP in Kyrgyzstan

Turusbekova 109/2, Business Center "Maximum", Bishkek 720033, Kyrgyzstan

Phone: +996-312 39 41 40, ext. 168

Cell: +996-777 98 58 41

E-mail: elmira.shishkaraeva@undp.org

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<image001.png> <image002.png><image003.png> <image004.png><image005.png><image006.png>

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<image007.png><image008.png><image009.png>

<INL comm plan 2017.docx>

Olga Petrova

От: Aidai Arstanbekova <aidai.arstanbekova@undp.org>
Отправлено: 15 декабря 2016 г. 13:23
Кому: Elmira Shishkaraeva
Копия: 'Aida Bazarkulova'
Тема: RE: SGBV INL AWP 2017
Вложения: 2017 INL_Monitoring Plan.docx

Dear Elmira,

I have no comments to the AWP of SGBV. Attached please find the M&E plan with my comments.

With kind regards, Aidai

From: Elmira Shishkaraeva
Sent: Thursday, December 15, 2016 10:01 AM
To: Aidai Arstanbekova <aidai.arstanbekova@undp.org>
Cc: 'Aida Bazarkulova' <aida.bazarkulova@pmu.undp.kg>
Subject: FW: SGBV INL AWP 2017

Dear Aidai,

Please consider this version of AWP as a final one.

Thanks,
Elmira

From: Aida Bazarkulova [<mailto:aida.bazarkulova@pmu.undp.kg>]
Sent: Wednesday, December 14, 2016 4:13 PM
To: Elmira Shishkaraeva <elmira.shishkaraeva@undp.org>
Cc: 'Arslan Sabyrbekov' <arslan.sabyrbekov@pmu.undp.kg>; Umutai Dauletova <umutai.dauletova@undp.org>
Subject: RE: SGBV INL AWP 2017

Dear Elmira,

Here is the re-calculated and updated AWP 2017 based on cancellation of the training.

With best regards,
Aida

From: Elmira Shishkaraeva [<mailto:elmira.shishkaraeva@undp.org>]
Sent: Wednesday, December 14, 2016 11:43 AM
To: Jyldyz Moldokulova; Lucio Valerio Sarandrea; Aidai Arstanbekova; Erkinbek Kasybekov
Cc: Umutai Dauletova; Aida Bazarkulova; Aidai Saparalieva
Subject: SGBV INL AWP 2017

Dear colleagues,

Please kindly find enclosed the "Addressing Sexual and Gender-Based Violence (SGBV) in Kyrgyzstan" project AWP for 2017 and Monitoring Plan.

Best,

Elmira

Elmira Shishkaraeva

Country Programme Gender Coordinator

UNDP in Kyrgyzstan

Turusbekova 109/2, Business Center "Maximum", Bishkek 720033, Kyrgyzstan

Phone: +996-312 39 41 40, ext. 168

Cell: +996-777 98 58 41

E-mail: elmira.shishkaraeva@undp.org

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50
YEARS

SUSTAINABLE
DEVELOPMENT
GOALS



Empowered lives. Resilient nations.

Olga Petrova

От: Umutai Dauletova <umutai.dauletova@undp.org>
Отправлено: 9 января 2017 г. 13:09
Кому: Aida Bazarkulova
Копия: Elmira Shishkaraeva; Olga Petrova
Тема: RE: gender mainstreaming plan

Dear Aida,
Confirmed
Umutai

From: Aida Bazarkulova [mailto:aida.bazarkulova@pmu.undp.kg]
Sent: Monday, January 9, 2017 1:02 PM
To: Umutai Dauletova
Сс: Elmira Shishkaraeva; Olga Petrova
Subject: gender mainstreaming plan

Dear Umutai,

Please kindly confirm that AWP 2017 on INL project does not need gender mainstreaming plan as the project assigned to marker 3.

Thanks a lot.

Please kindly find attached updated AWP 2017 by finance unit.

With best regards,
Aida